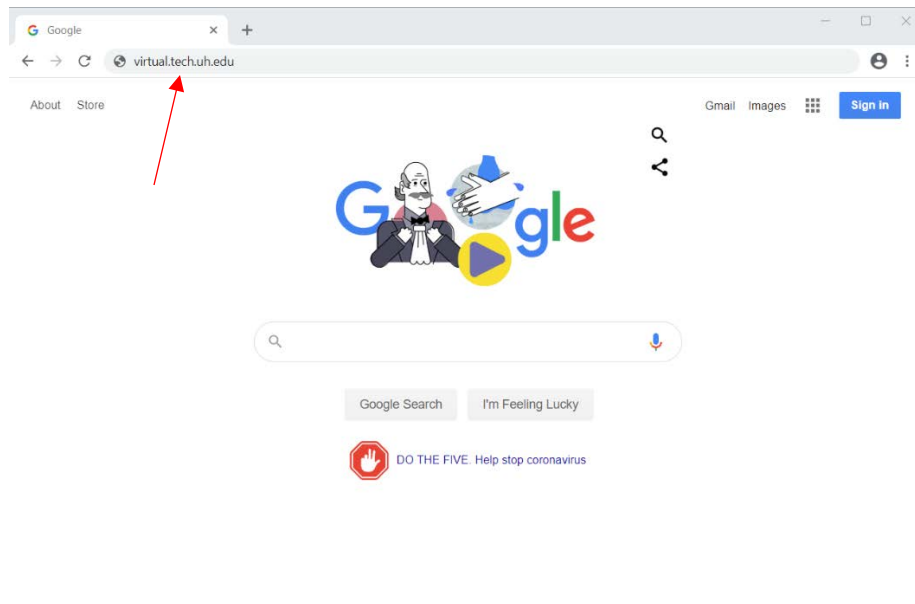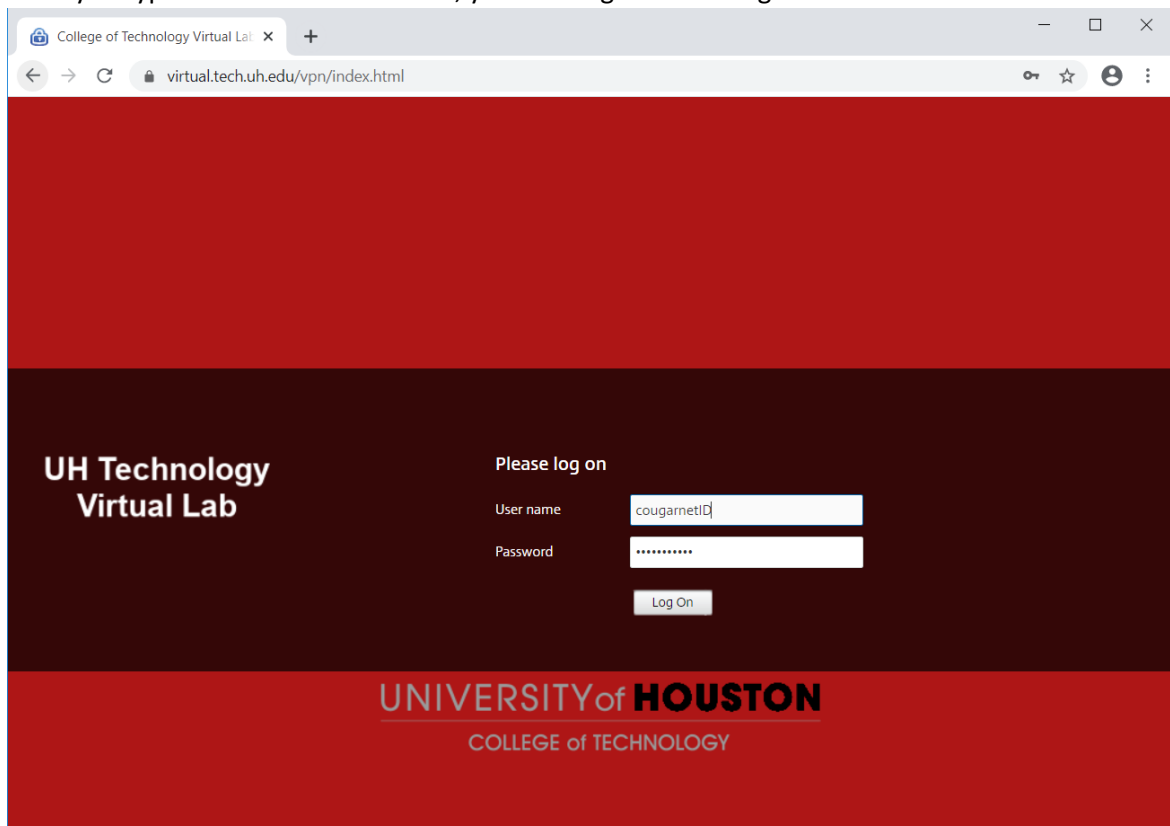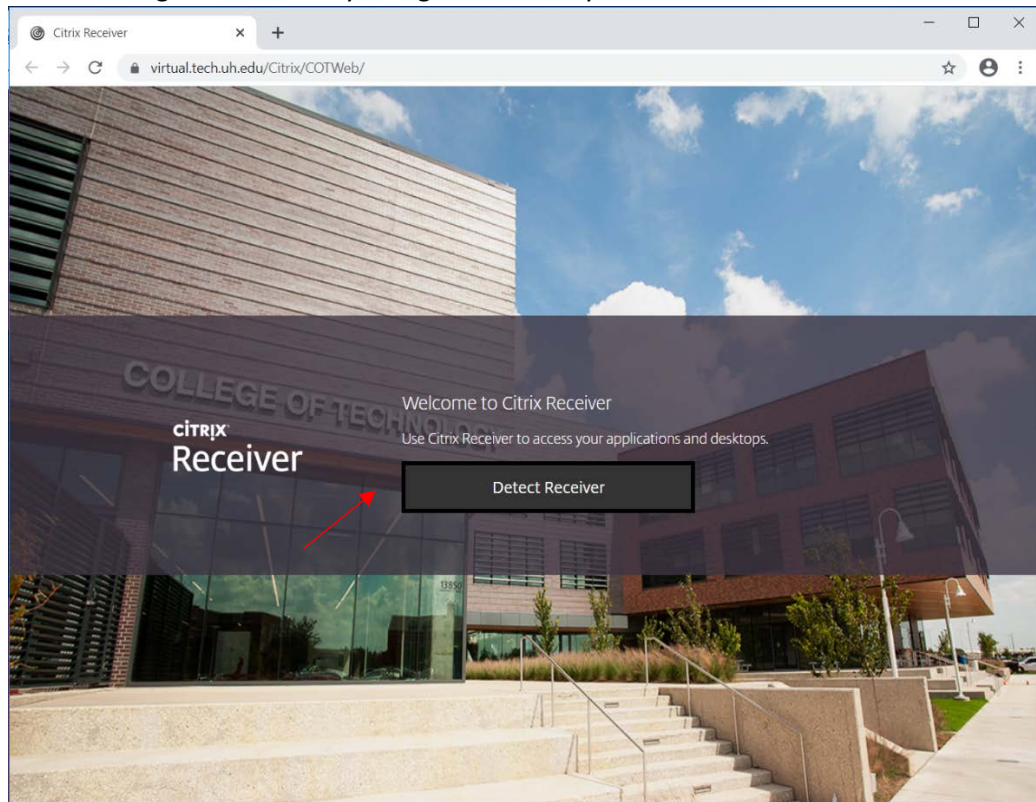# Virtual Lab – Beginners Guide

1. You would need to open a browser to get started and type in the college virtual lab website.
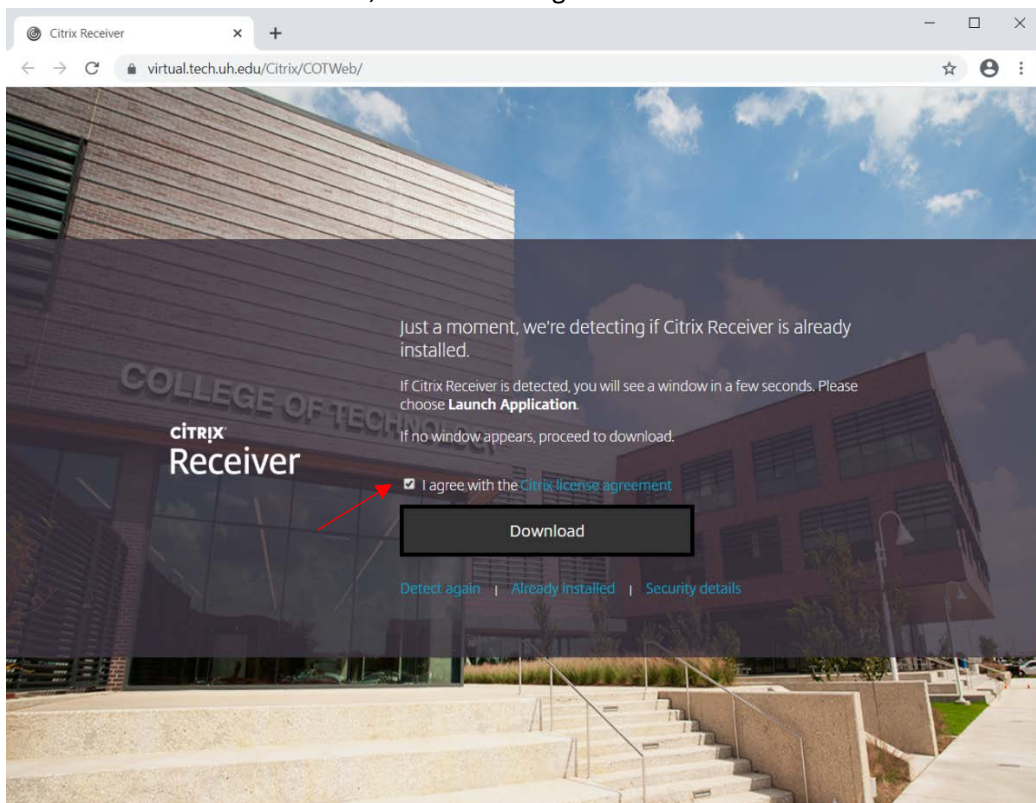2. Virtual.tech.uh.edu

3. After you type that in the address bar, you would get something like shown below.

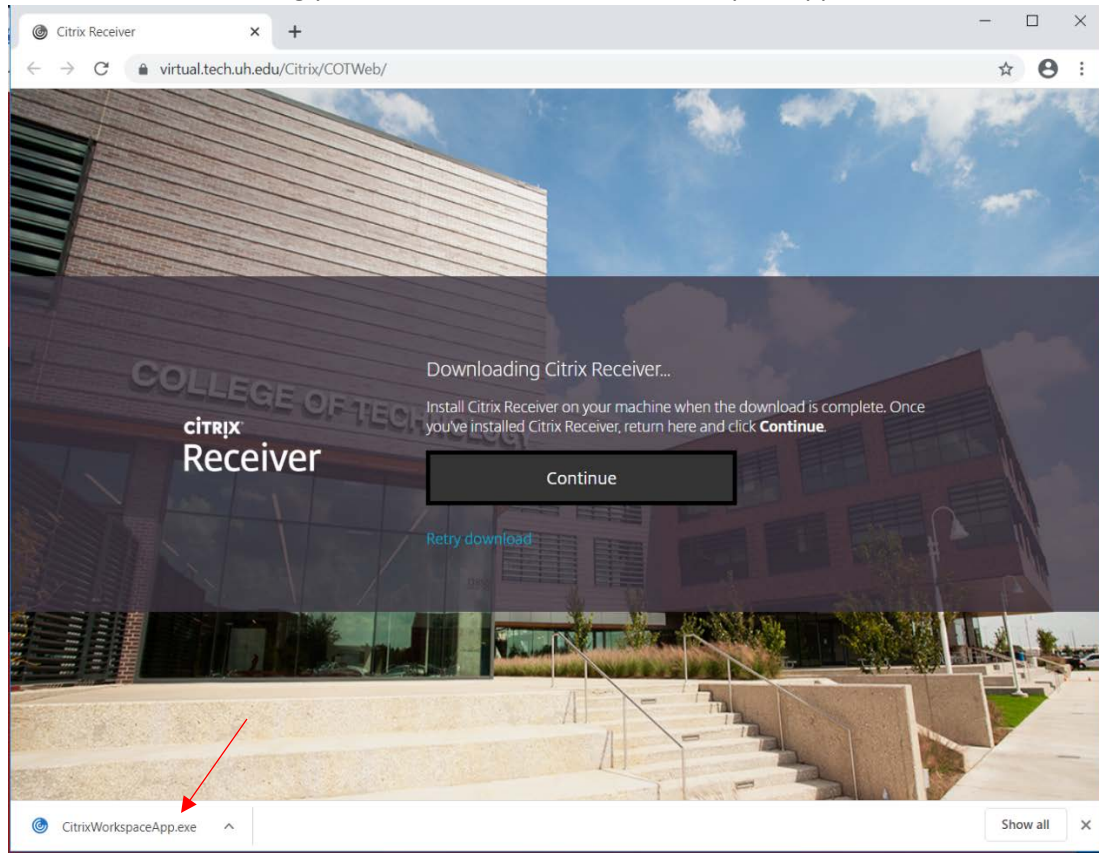4. You want to enter your Cougarnet user name (such as jcougar) and cougarnet password into the login fields. Once you login. it will ask you to DOWNLOAD the receiver
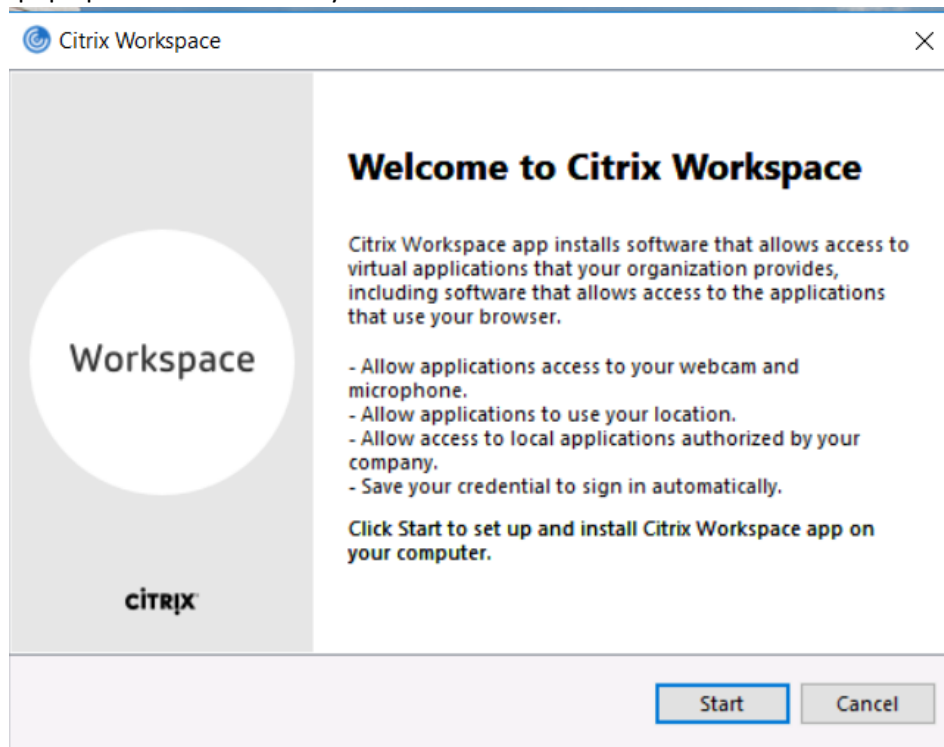

5. You need to download the receiver, so check the agree box and click the download button.
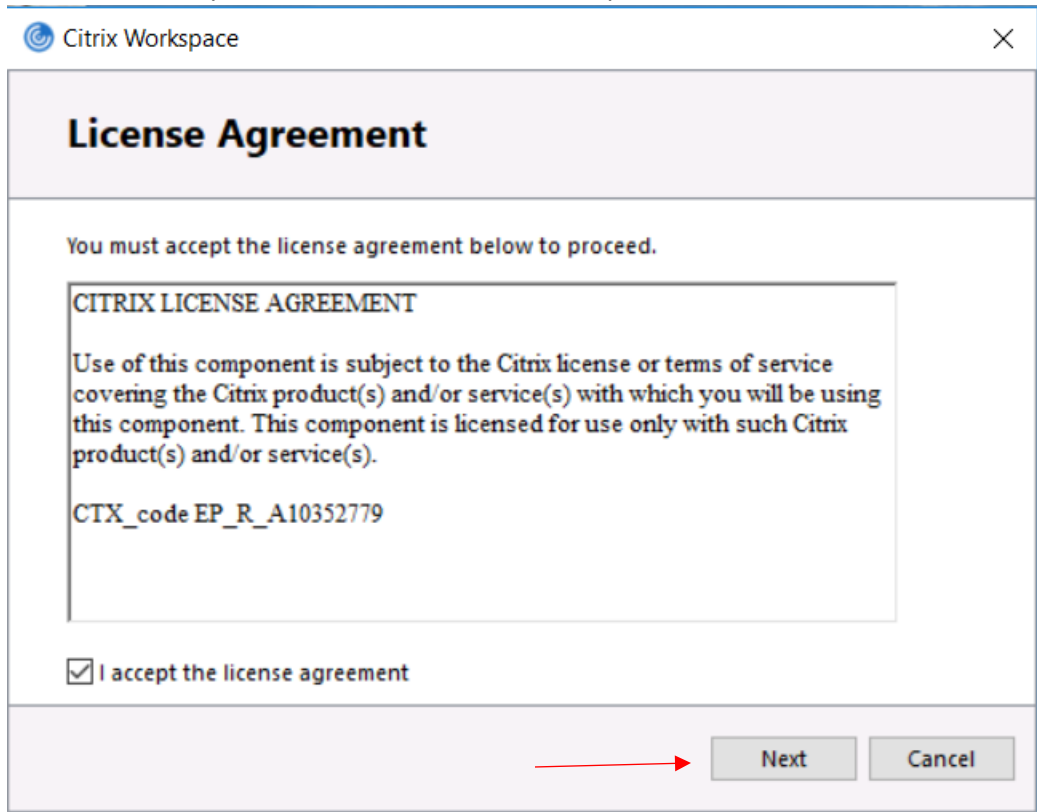
6. Once its done downloading you should click on the CitrixWorkspaceApp.exe to install.
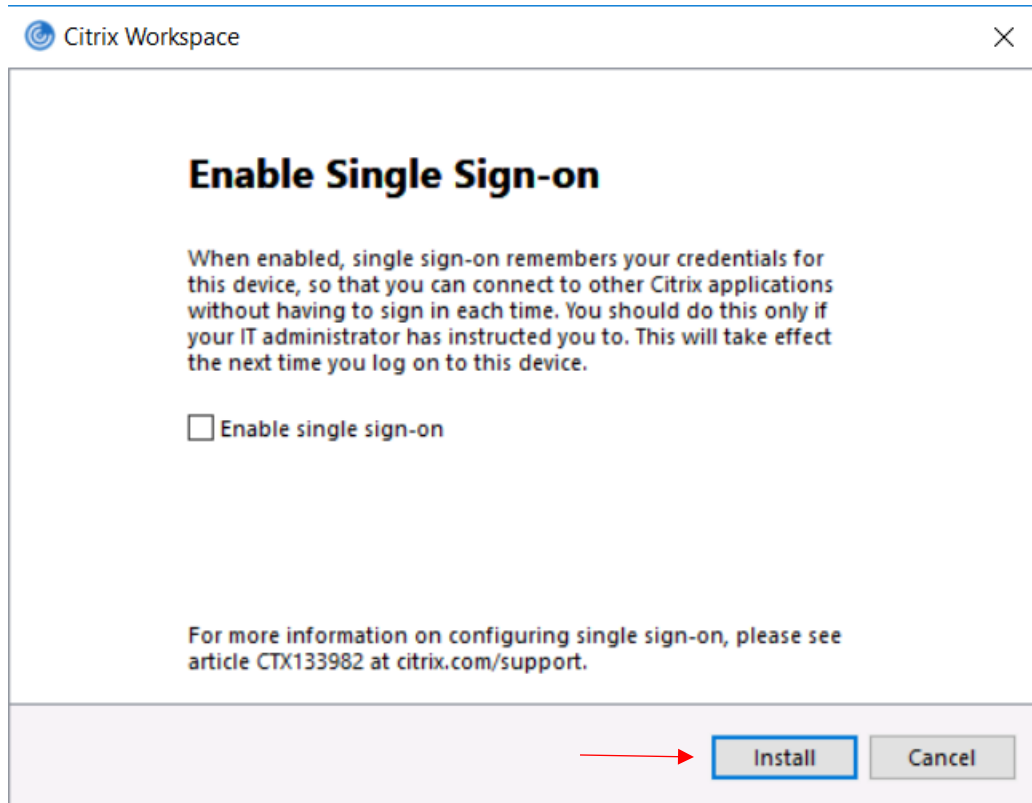

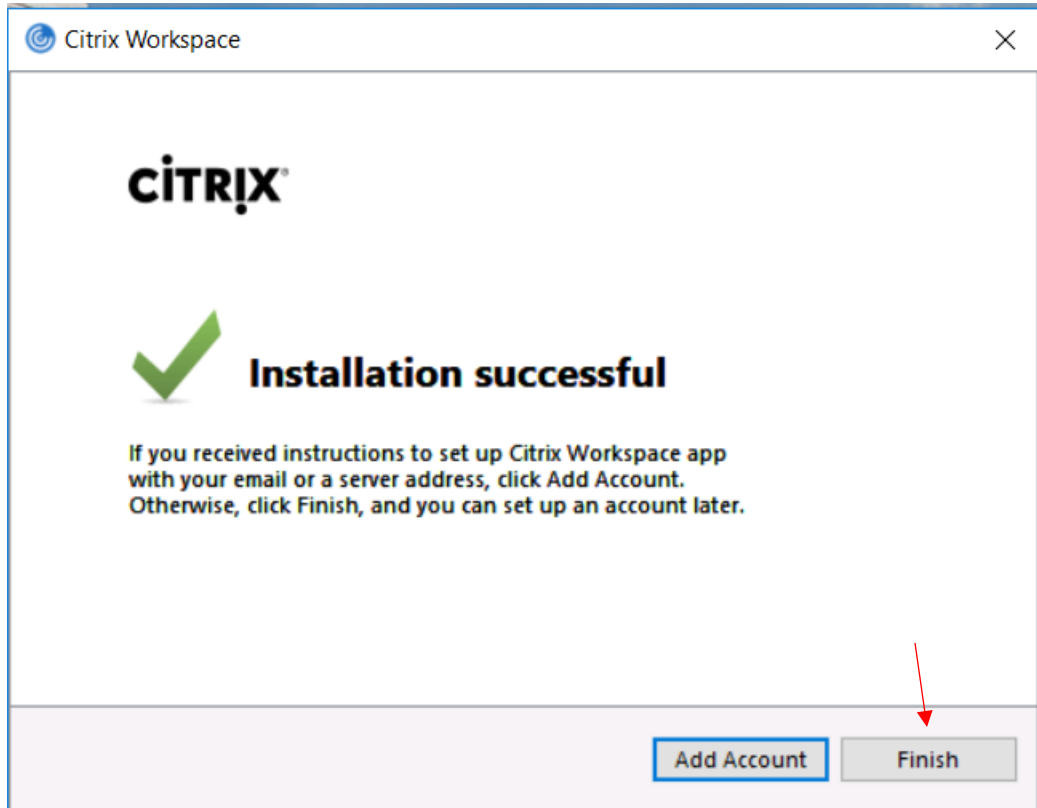7. It should pop up a screen like what you see below.

8. Then you will need to check the "I accept" box and click on Next.

Citrix Workspace ✕

License Agreement

You must accept the license agreement below to proceed.

CITRIX LICENSE AGREEMENT

Use of this component is subject to the Citrix license or terms of service covering the Citrix product(s) and/or service(s) with which you will be using this component. This component is licensed for use only with such Citrix product(s) and/or service(s).

CTX_code EP_R_A10352779

☑ I accept the license agreement

→ Next | Cancel

9. Click on Install on the next screen.

Citrix Workspace ✕

Enable Single Sign-on

When enabled, single sign-on remembers your credentials for this device, so that you can connect to other Citrix applications without having to sign in each time. You should do this only if your IT administrator has instructed you to. This will take effect the next time you log on to this device.

☐ Enable single sign-on

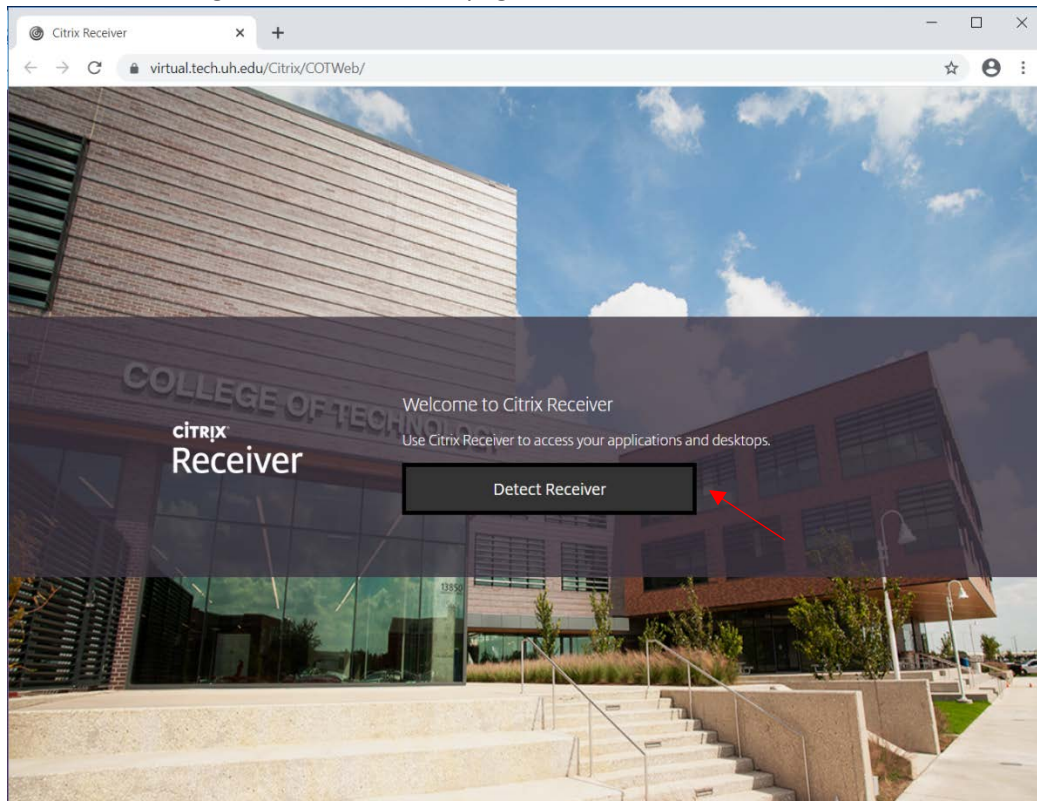For more information on configuring single sign-on, please see article CTX133982 at citrix.com/support.
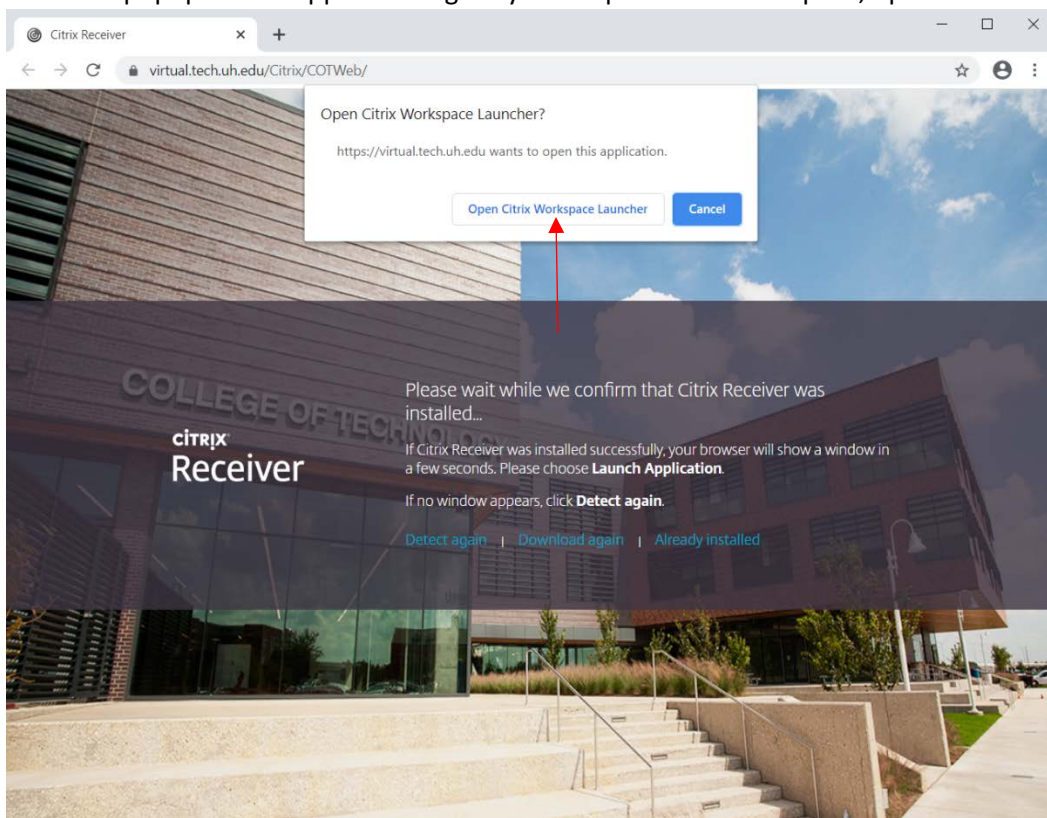
→ Install | Cancel

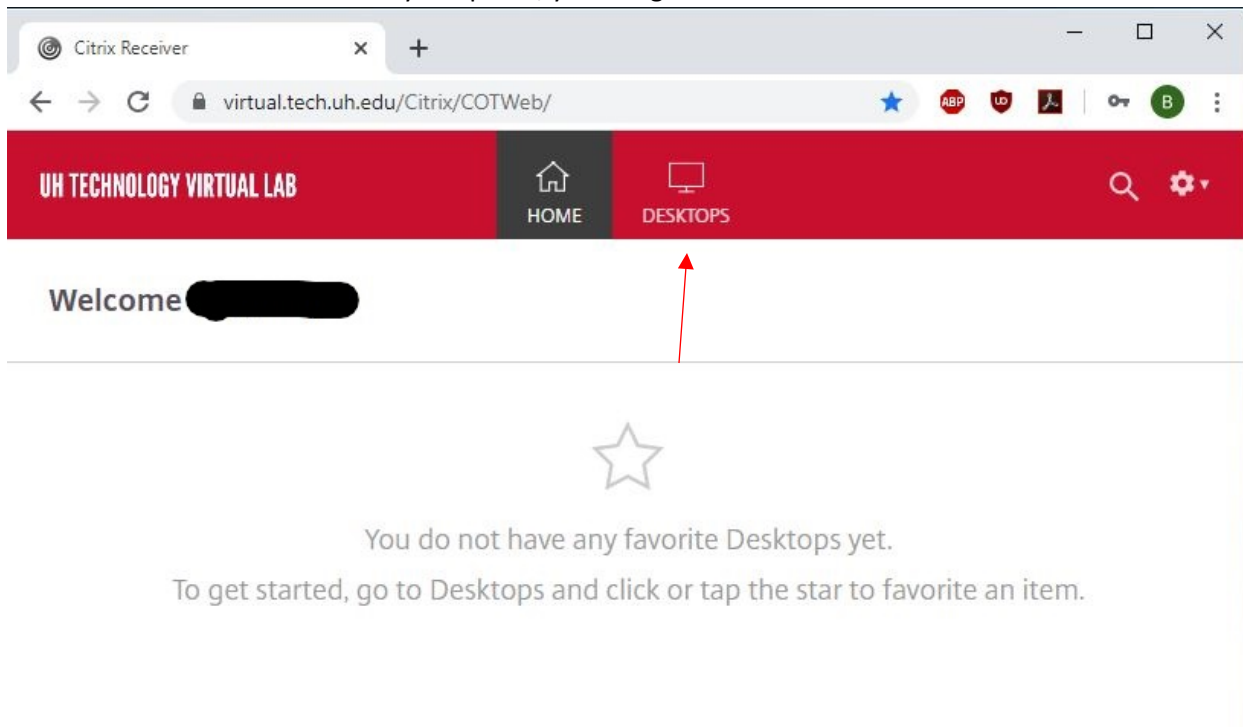10. Once you are done, click on finish to complete.

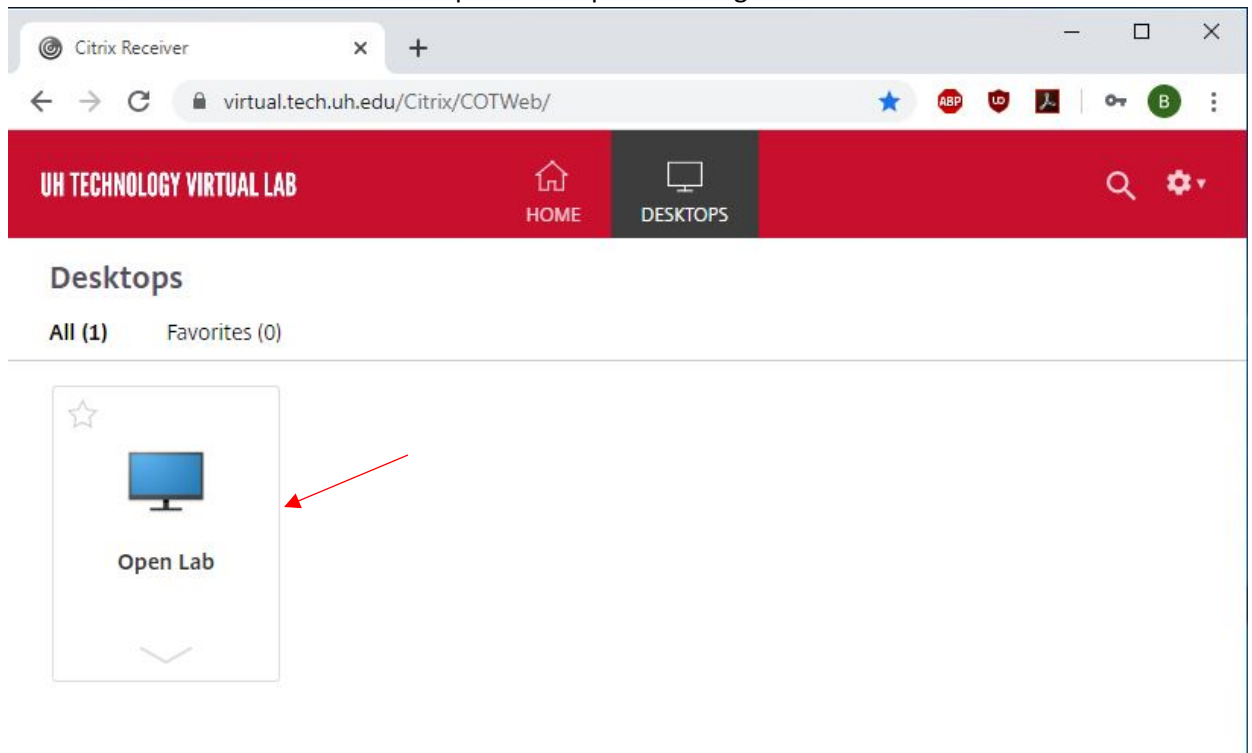11. Navigate back to the Webpage, and Detect Receiver this time.

12. A popup should appear asking for you to open Citrix Workspace, open it.
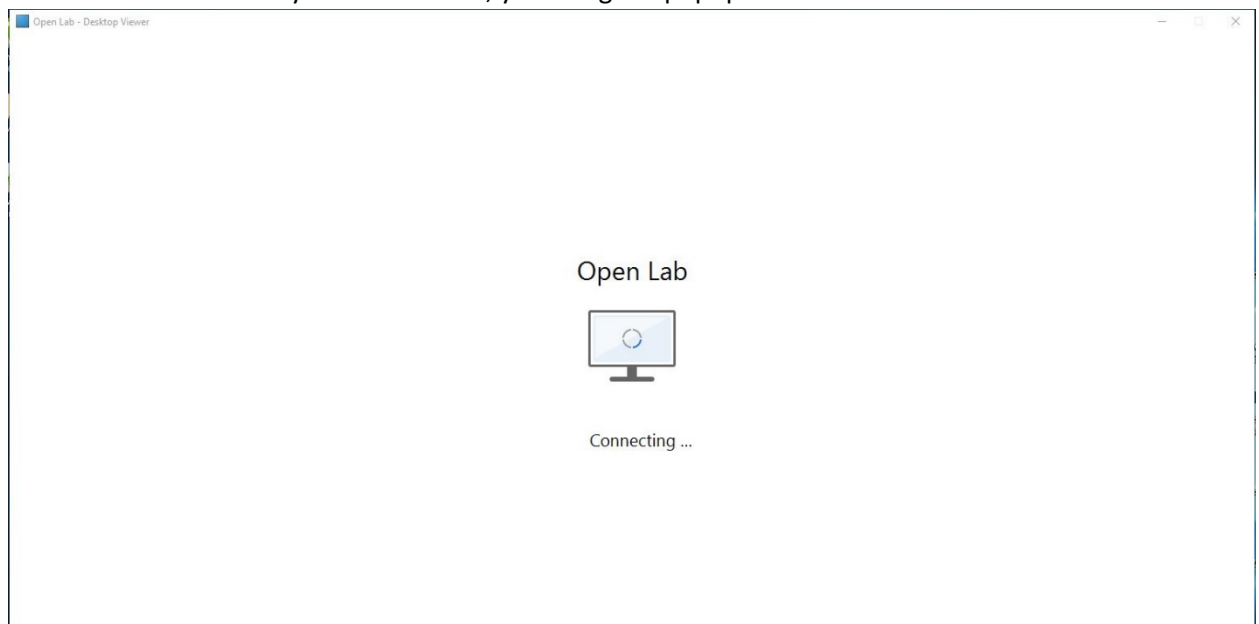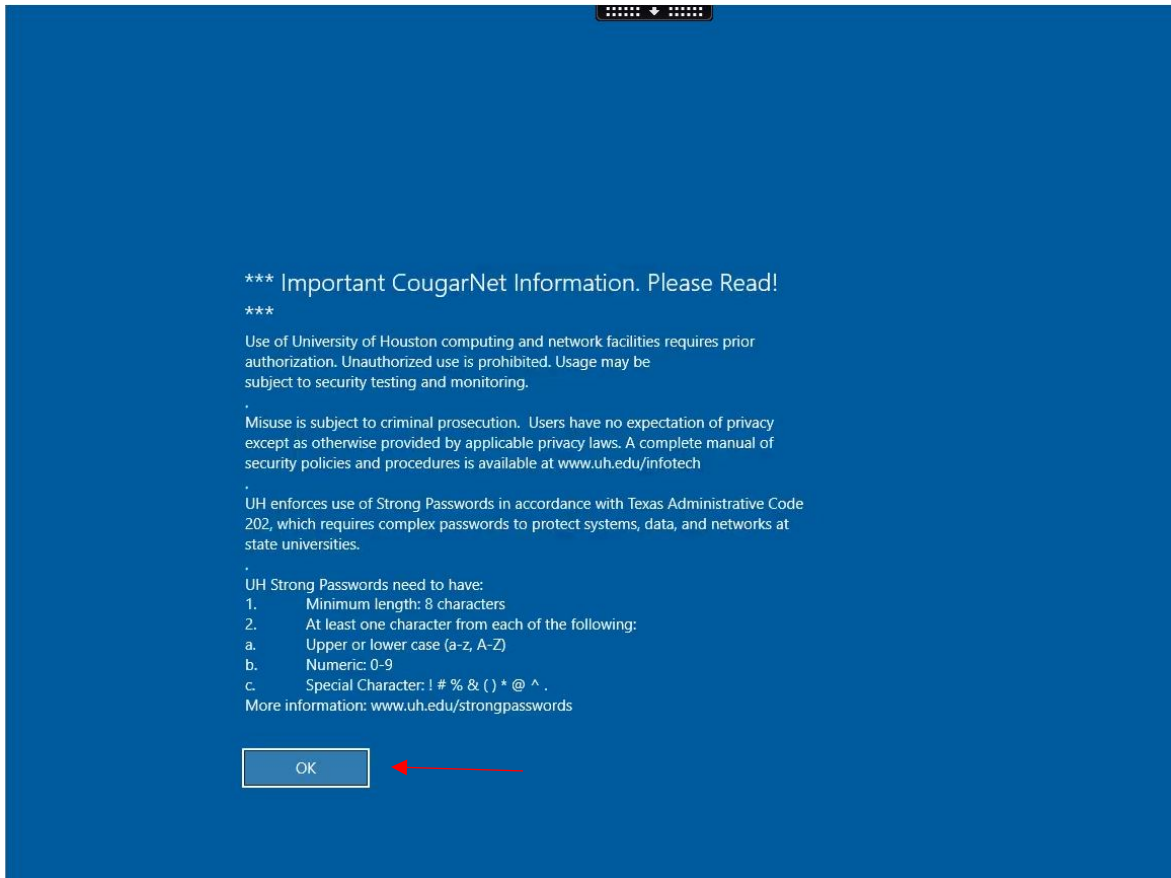

13. Once you open it, you will get this screen.

14. You would want to click on desktops at the top middle to get to available virtual machines

15. Once you click on that, you will get a popup similar to below.

16. You need to accept the University agreement by clicking okay or pressing Enter on your Keyboard.
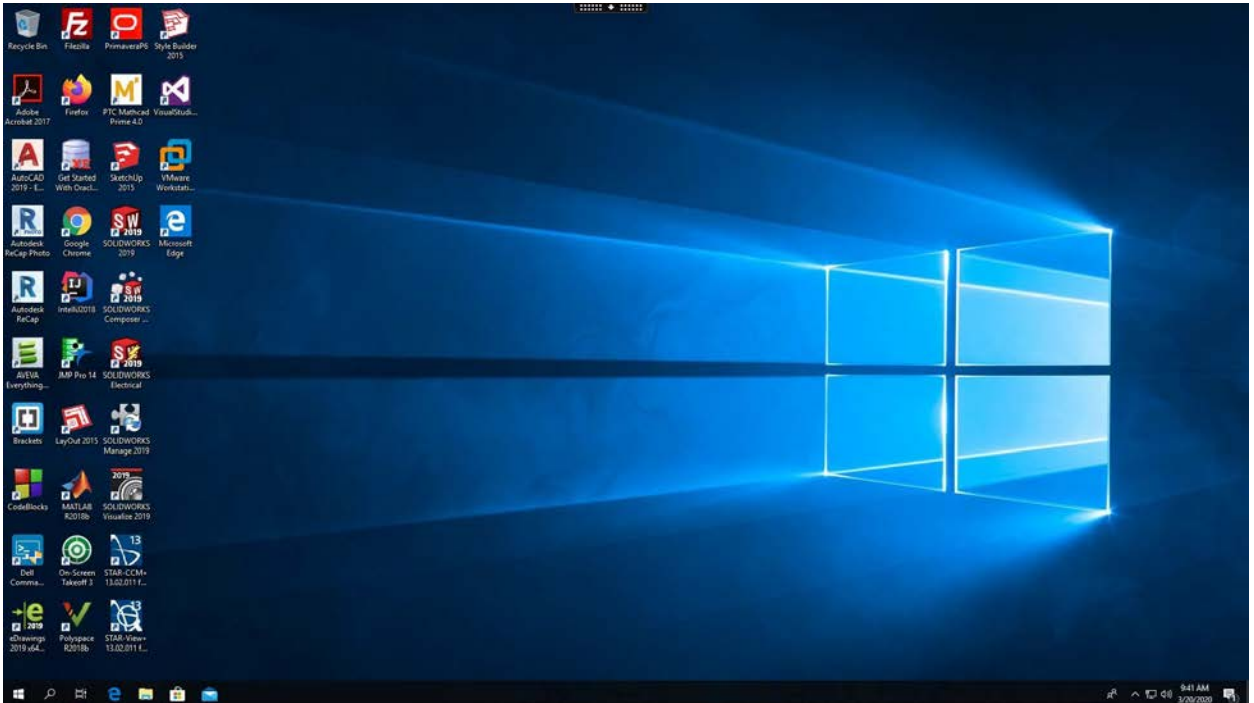
*** Important CougarNet Information. Please Read! ***

Use of University of Houston computing and network facilities requires prior authorization. Unauthorized use is prohibited. Usage may be subject to security testing and monitoring.
.
Misuse is subject to criminal prosecution. Users have no expectation of privacy except as otherwise provided by applicable privacy laws. A complete manual of security policies and procedures is available at www.uh.edu/infotech
.
UH enforces use of Strong Passwords in accordance with Texas Administrative Code 202, which requires complex passwords to protect systems, data, and networks at state universities.
.
UH Strong Passwords need to have:
1.   Minimum length: 8 characters
2.   At least one character from each of the following:
a.   Upper or lower case (a-z, A-Z)
b.   Numeric: 0-9
c.   Special Character: ! # % & ( ) * @ ^ .
More information: www.uh.edu/strongpasswords

[OK]

17. You should get a screen like below afterwards.
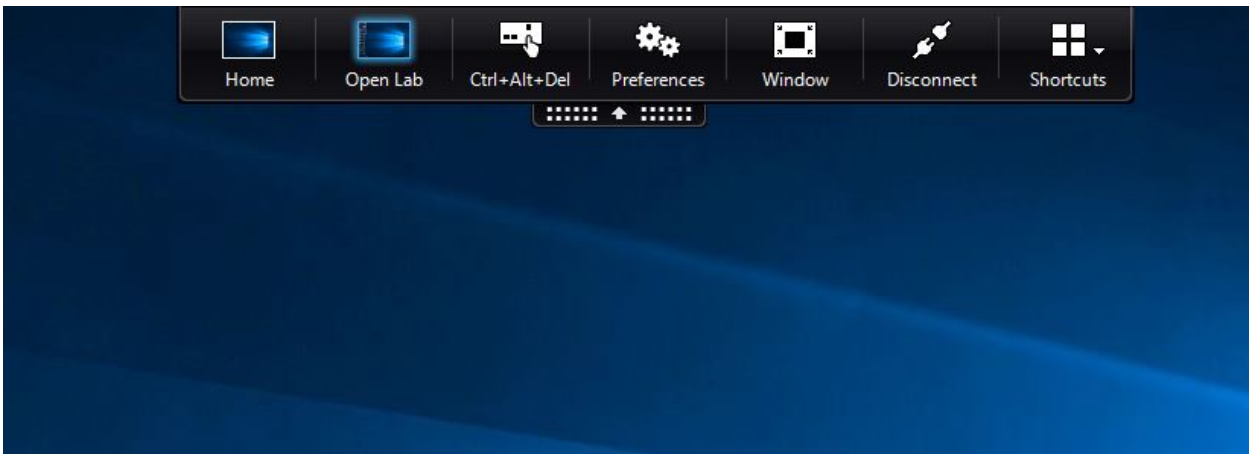
Gil, Joseph

Preparing Windows

18. After you login you will get a virtual desktop with software that you normal would find in labs.

Basic Menu and Logging out

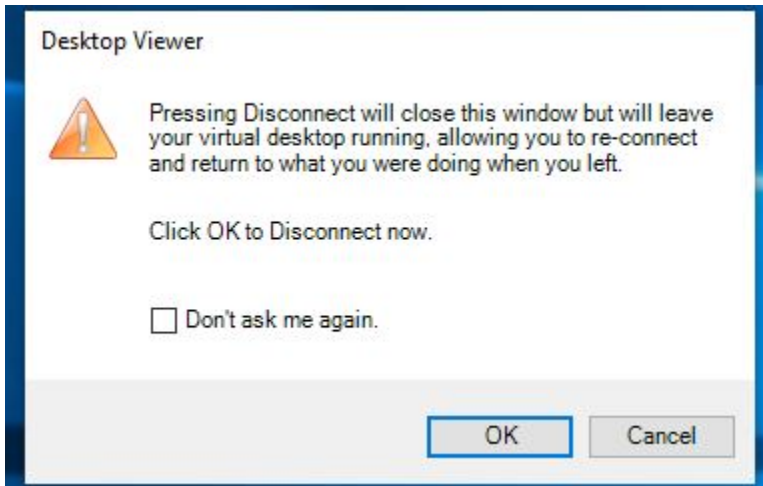19. You need to navigate to the top middle to pull up the virtual menu. Below is an Example of a Full-Screen menu.

20. If you are in windowed mode you will get the menu below.

21. You can disconnect through the virtual menu, Close the window, or Sign out.
    Please Note: These computers are virtual so nothing on them will be saved
22. If you are Disconnecting through the virtual menu, you will get this popup. Just click OK to proceed.

23. Alternatively, you can sign out like a normal computer by clicking the below location in the session.