## **Mapping Cot-Files From Home**

- 1. Connect to VPN by using Cisco AnyConnect. If you do not have this program, you can get it by logging into AccessUH.uh.edu and clicking the Software Download button. It is under UHVPN.
- 2. Click the bottom left where it says Type here to search and type This pc. Doubleclick This PC at top under Best Match.



3. Click the Computer menu and choose Add a network location.



4. On the Add Network Location screen, click Next. Then click Choose a custom network location and click Next.

		Х
←	Add Network Location	
	Where do you want to create this network location?	
	Choose a custom network location Specify the address of a website, network location, or FTP site.	
	Next Cance	

5. Where it asks for Internet or network address: type <u>\\cot-dfs-01cougarnet.uh.edu\cot-files</u> and click Next.

		×
←	Add Network Location	
	Specify the location of your website	
	Type the address of the website, FTP site, or network location that this shortcut will open.	
	Internet or network address:	
	\\cot-dfs-01.cougarnet.uh.edu\cot-files\$	
	<u>View examples</u>	
	Next Canc	el

6. You can leave the name it suggests or put in one of your own where it says Type a name for this network location. Click Next.

		Х	
÷	Add Network Location		-
	What do you want to name this location?		
	Create a name for this shortcut that will help you easily identify this network location:		
	\\cot-dfs-01\cot-files\$.		
	Type a name for this network location:		
	cot-files\$ (cot-dfs-01)		
	Next Cancel		

7. It will ask for your credentials. Put cougarnet\ in front of your user name and use your Cougarnet password. Click Remember my credentials.

Enter Net	work Password	
enter your p	assword to connect to, server, cougarnet, un, edu	
	cougarnet\jcougar	
	Domain: cougarnet	
	Remember my credentials	
-		

8. Click OK and the drive should appear for you.