

READMISSION FROM SUSPENSION PETITION

PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY

Readmission from suspension is neither automatic nor guaranteed. The student must express the desire for readmission and request initiation of the readmission process by completing this petition.

Effective fall 2011, suspended students are required to apply for readmission using the Apply Texas Application, pay the current UH application fee, and submit all credentials by the readmission deadline to the Office of Admissions. Deadlines, as well as division specific procedures and requirements for readmission from suspension, can be found at <http://www.uh.edu/admissions/apply/re-apply-former-student/index.php>.

It is the **STUDENT'S RESPONSIBILITY** to see that **ALL** officially sealed college transcripts from **ALL** universities or colleges (transfer schools) are included with the petition and submitted to the Office of Admissions. The In-Progress Grade Report Form is required.

Please check the semester for which you are reapplying:

____ **Fall** **Semester**
____ **Spring** **Semester**

Incomplete applications submitted to the Office of Admissions will not be reviewed.

Submit your completed petition package to the Office of Admissions in the Welcome Center.

Please do not contact the Technology Division for a decision. Students will receive an admissions decision mailed from the UH Office of Admissions. In compliance with the Right to Privacy Act, no information will be given out by phone.

Readmission from Suspension Petition Check List

Please make sure that you have submitted all of the following items.

Incomplete petitions **WILL NOT** be reviewed. All items must be turned in to the Office of Admissions in the Welcome Center.

- _____ Apply Texas Application (ATA) for **former students** completed with appropriate fee paid.
- _____ Technology Division Readmission from Suspension Packet completely filled out.
- _____ Official, sealed transcripts from ALL other college(s)/university(ies) submitted to the UH Office of Admissions.
- _____ Well-written typed Statement of Readiness.
- _____ In-Progress Grade Report Form

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If you are readmitted:

- (a) A **MINIMUM** semester GPA of **2.0** must be obtained each semester while on probation:
- (b) No grade of **F, I, or U** may be earned;
- (c) Total enrollment must not exceed 13 hours in the Fall/Spring semesters, 7 hours in the summer sessions.
- (d) Department chair or committee may require additional conditions.

I understand that the following minimal conditions will regulate my enrollment in the Technology Division for the semester of readmission on probation if this application is approved. I also understand that failure to meet any of the conditions will result in academic suspension from the University of Houston.

Student Signature

Date



READMISSION FROM SUSPENSION PETITION

Name _____ PeopleSoft # _____

E-mail Address _____ Daytime Phone _____

Mailing Address _____ City _____ State _____ Zip _____

Current Major _____ Classification: (FR, SO, JR, SR) _____ Cmpl hrs: Att hrs _____ Current UH GPA _____

What major do you wish to pursue in the Technology Division? _____

Semester/Year of Suspension _____ Total Number of Suspensions _____

Have you enrolled in any other college or university since your last suspension from UH? _____
 (Yes / No)

Name of Institution: _____

Are you employed? _____ If yes, how many hours per week? _____

If readmitted, what will be your work schedule (Hours / week)? _____

Please answer the following questions in a well-written typed Statement of Readiness (attached to application):

Describe the circumstances that led to your suspension.

Describe the procedures you intend to implement to improve your academic standing. In addition, please discuss your interest in your choice of major and your background that led to this interest.

If you are readmitted:

- (e) A **MINIMUM** semester GPA of **2.0** must be obtained each semester while on probation:
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- (g) Total enrollment must not exceed 13 hours in the Fall/Spring semesters, 7 hours in the summer sessions.
- (h) Department chair or committee may require additional conditions.

I understand that the following minimal conditions will regulate my enrollment in the Technology Division for the semester of readmission on probation if this application is approved. I also understand that failure to meet any of the conditions will result in academic suspension from the University of Houston.

Student Signature _____

Date _____

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OFFICE USE ONLY

Department chair recommendation:

Readmission Approved
Comments:

Readmission Denied
Comments:

Department Chair's Signature

Date

READMISSION COMMITTEE'S DECISION

Readmission Approved
Comments:

Readmission Denied
Comments:

Committee Chair's Signature

Date

ASSOCIATE DEAN'S DECISION

Readmission Approved
Comments:

Readmission Denied
Comments:

Associate Dean's Signature

Date